

Broward NetWorks

Security and Optimization Checklist



Company _____ Computer Name _____

User _____

Free space on C: _____

User Settings			
1 _____	IE Settings	2 _____	Printers and Faxes Init. _____
3 _____	Folder Options	4 _____	Mail Init. _____
5 _____	Display	6 _____	Java

Time to boot to login screen _____

Administrator Settings			
7 _____	My Comp Prop	8 _____	Hard Drive
9 _____	Add/Remove Prog Init. _____	10 _____	Admin Tools (Workgroup Only)
11 _____	Network Init. _____	12 _____	Tasks
13 _____	User Accounts	14 _____	Logs
15 _____	BIOS	16 _____	Black Ice
17 _____	Norton AV	18 _____	Disk Keeper SS or WE _____
19 _____	Anti Spyware	20 _____	System Restore
21 _____	Bootvis (XP Only)	22 _____	Registry Cleaner items removed _____
23 _____	Misc.	24 _____	Help Desk

Time to boot to login screen _____

Free space on C: _____

Start time _____

End time _____

Date _____

Tech Signature _____

User signature _____

by signing, user verifies everything is in working order

Notes: